

PERFORMANCE ACTION PLAN TEMPLATE

This template is to be completed for ALL measures showing RED status of non-compliance against the specified target.

INDICATOR OVERVIEW	
Indicator Title	157a – 60% of all major planning apps determined within 13 weeks
Strategic Director Lead	Kevin Adderley, Strategic Director Regeneration & Environment
Departmental Lead	David Ball, Head of Service Regeneration
Target	60% (Q1)

CURRENT SITUATION: Detail what the performance is for this measure and reason/s for non-compliance		
Performance this Period	42.86 (Q1)	+ / - Target : -17%
Non-compliance reason	All Major applications are required to be determined by the Planning Committee under the provisions of the Scheme of Delegation for Determining Applications; also a number of applications have been deferred for Site Visits resulting in delay; S106 Agreements have also delayed the issuing of Decisions.	

ACTIONS: This describes what’s necessary or how to achieve a ‘green’ score. This way everyone is clear on what is required and when; knows the expected outcome and how to achieve it .	
What (is required)	The scheme of delegation for determining applications is to be amended to allow for increased flexibility in applications being reported to Committee; Member Training to be organised which will include (amongst other things) the issues of deferral for site visits.
How (will it be achieved)	Amend scheme of delegation; report to planning committee and other committees/council by the end of September 2013 for approval. Member training event has been organised for 12th September 2013.
Who (will be responsible)	Matthew Davies, Development Management Manager
When (will results be realised)	30th December 2013 – to allow for changes to scheme of delegation to go through various committees/council by the end of September 2013 and then allow for changes to take effect and show results.

Signed: Matthew Davies Manager responsible for the service

David Ball.

Signed:

Head of Service: